

## Studio COVID-19 Safety Protocols

- Employees will be temperature checked each at the beginning of each workday.
- Each of our studios will be booking at 50% capacity through the remainder of Phase 1 as recommended by the State.
- Camera rooms will be sanitized after each session using approved methods.
  - Stool will be wiped down
  - Any props used will be wiped down with disinfectant between uses
  - Garments will be treated with UV light between uses or washed and dried prior to use
- Lobby Chairs will be spaced out more and/or reduced.
- All doors that can be will be propped open (bathroom and changing room doors are excluded and will be wiped down regularly) to reduce touch points and any shared literature in the lobbies will be removed for the time being.
- Although only 1 photographer will be booked during Phase 1, 2 will be scheduled to alternate with the cleaning and sanitizing between sessions.
- Hand sanitizer will be available at the front counter, waiting area and in each camera room.
- Photographers are to use hand sanitizer in front of clients prior to session.
- Face masks must be worn while working with clients.
- Photographers will be encouraged to execute the session with as little contact with the subject as possible and should maintain an arm length (as normally practiced) when hair, attire or props need to be adjusted for a quality session.
- Signs will be posted at the front counter and in waiting area encouraging responsible social distancing and frequent hand washing.
- Confirmation message has been modified to request any client who may not be feeling well to cancel and reschedule without penalty.