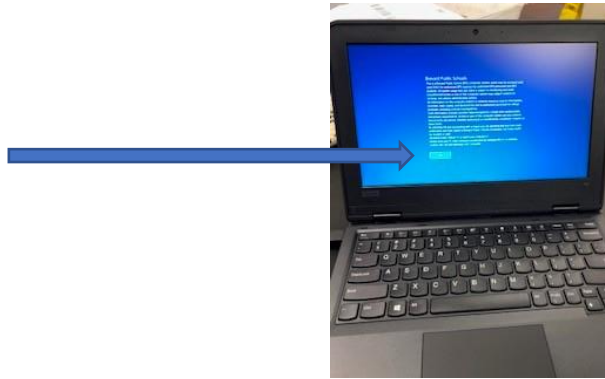
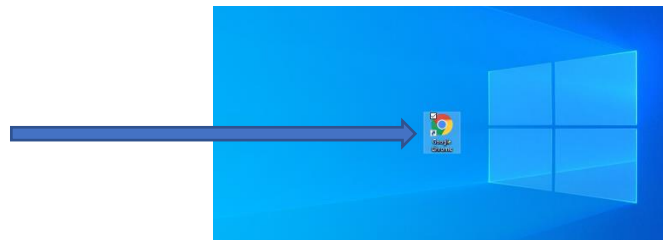


HOW TO USE YOUR SCHOOL ISSUED LAPTOP

When logging into the school laptops simply turn on the computer and hit “ok” from the blue screen:



Then find the Google Chrome Browser,



Next type in and search for Brevard Public Schools. Once there, click on the Launchpad icon:



Log into Launchpad the same way you would at school. Check Focus EVERY DAY (Monday through Friday).

Students MUST NOT sign-off or lock their computer EVER!!!! This will lock you out and you will have to wait one hour before you can attempt to sign back on. To finish a learning session, you should:

- Sign-out of Launchpad



- Then select Shut Down the computer from the bottom left of the screen.

