

Changes to expect at school to keep students safe:

First Day of School: Monday, August 24th

- **Masks:** Will be required, on in the front lobby and on campus, and while riding the bus, as well as anytime 6 feet of social distancing cannot be maintained.
- **Arrival:** No parents will be able to come on campus, including on the first day of school. Students arriving by car will be dropped off in the car loop. We hope you will partner with us in empowering your student to be able to say goodbye at the car and know they are ok walk to class. There are adults that will guide them on their way. If you have students at both schools (MPE & MIS) please drop off all students at Primary, there will be staff along the way to provide assistance. Families with Intermediate students only should use the Intermediate Car Loop.
- **Bus Riders:** If you have been approved to ride the bus, your bus pass is included in this mailing. Please hand the driver your bus pass the first day you ride the bus. If you need to register for the bus, please call our office at 722-5539, as your student may not ride the bus without a bus registration.
- **Breakfast:** Students are able to eat in various assigned areas, including the cafeteria where tables are spaced so that students will be 6 feet apart while eating.
- **Late students:** Students arriving after 8:00am must be walked in to be checked in at the front office. We can have no more than 4 families in the lobby at a time. Please maintain social distancing as you wait to check in your late student.
- **Mornings in the front office:** In order to safely help students arrive we ask that you wait in your parked car until 8:15am, when all students have arrived to school and late students have been processed. Once our students are all safely on campus, we will be happy to help you in our front office.
- **Forgotten items:** We will be unable to accept any food being dropped off or sent to school this year. This means we will be unable to accept any forgotten snacks, or birthday celebration food.
- **Lunch accounts:** We request that you to create a lunch account at My Payment Plus using the student number provided in this mailing. At this time we prefer to not transact cash at the register. Even if your student intends to bring a lunch each day, we encourage you to create a lunch account and put at least \$5 in it. This will allow students who have forgotten their lunch to purchase a lunch if needed. Please see the included form regarding applying online for free and reduced lunch.
- **Clinic:** We have added an additional clinic this year to increase our safety measure and limit exposure of illness. If your student becomes sick at school and needs to go home we ask that you come promptly to school to pick up your sick students. Please pull into

the car loop and call us at 321-722-5539 and your sick student will be brought to your car. Always have your ID readily available.

- **Dismissal:** Students who are car riders will remain in their classroom until you arrive at the school. It is imperative that you always have the car tag provided hanging on your mirror in order to help have a smooth dismissal process. If you do not have your car tag, you will need to pull around and park and come into the office with your ID to receive a new car tag. Car tags will be issued to the registering parent only. Changes to dismissal can only be accepted in writing, and cannot be accepted over the phone or by email. **If you are planning to pick your student up in the car loop, please plan to pick up a car loop tag between 3-5pm on August 20th in our car loop.**
- **Check-outs:** In accordance with district policy, only the registering parent may check out a student unless a handwritten note is provided to inform us that another adult will be doing so. Even with a hand written note, with the registering parent's signature. We will still need to call the registering parent to verify the change in dismissal. Always have your ID readily available.
- **Volunteers/Visitors:** Per district guidelines, no volunteers or visitors will be allowed on campus at this time. We value our partnership with you and are planning several virtual events, such as Virtual Meet the Teacher on August 14th and a Virtual Open House on September 10th. This year we will also hold our SAC and PTO meetings via Zoom! Our first PTO meeting will be August 31st at 3pm. Please check our school web site for the Zoom meeting links. We hope you dial in to the meetings!
- **Supply Drop-off:** On August 20th, from 3-5pm we will have an opportunity for student to drop off their school supplies in order to make the first day of school run smoothly for all. You may also pick up a car loop tag at this time.
- **E-learning Pick-up:** On August 20th, from 3-5pm we will have an opportunity for students participating in eLearning to pick up their textbooks and 1st Day School Supplies (if ordered). At this time, eLearners will also be able to pick up textbooks that are needed.
- **Ready for a Great Year!!** We are excited to greet students this year, and look forward to working together to incorporate the above changes in procedures to ensure we all have a safe and healthy school year.