

Brevard Public School
Induction Agreement Form

Mentee Name: (Print) _____ Employee number: _____

School Name: _____ Employment Start Date: _____

Certificate Type: (Circle) Professional Temporary

Collective Commitments

Building Level Administrator: (Print) _____

Building Level Administrator Signature: _____

As building level administrator, I will choose a mentor teacher for my new teacher. When possible I will choose to pair them with the same grade level/subject certified mentor teacher. I will monitor my participants by meeting with my lead mentor teacher and review their induction process once each semester. I will be responsible for collecting all school level documents and retaining those documents for 5 years. I will be responsible for supporting my mentee by providing support for observing classroom teachers and providing time for my mentors to visit mentee classrooms. I will also provide a checklist of accomplished practices to the district at the end of year 2 induction for any mentee on a temporary certificate.

Lead Mentor: (Print) _____

Lead Mentor Signature: _____

As Lead Mentor, I will provide support to my building level administrator by tracking the progress of all induction participants and collecting and submitting all required district forms. I will work to support all mentors working with new teachers in my school.

School Based Mentor: (Print) _____

School Based Mentor Signature: _____

As a School Based Mentor I will provide direct support services to the new teacher(s) I have been assigned by my administrator. I will complete observations and work regularly with my new teacher according to their induction requirements. I will complete any necessary paperwork and provide assistance to my mentee in completing their required paperwork for the induction program.

Mentee: (Print) _____

Mentee Signature: _____

As a new teacher in Brevard Public Schools, I agree to work with my mentor teacher to continually improve my teaching practices and work to achieve positive student outcomes. I will be responsible for tracking my mentoring sessions and completing my classroom observations. I will complete my professional development requirements and submit my required paperwork to my mentor at the end of the school year.

A copy of this form should be retained for a five year period, at the building level.