

Merritt Island High EFSC Textbook Procedures

We have a one point collection system. Submit 3 copies of your schedule and ONE booklist to the media center. Schedules will be distributed to your counselor and the data clerk.

For hard copy textbooks that we have available at MIHS, we will be checking these out to you. For vouchers, you will be picking those up at the EFSC campus you are registered for.

For First day and Digital Content you MUST follow instructions given.

Schedule

After you have registered for classes at EFSC

Log into myEFSC Select EFSC Titan Web > Student Services > Registration > Student Detail Schedule or Student Schedule > Spring 2021

Choose File>Print OR Ctrl + P - Print **3** copies – **2 sided!**

IF you are only eLearning you can save it as a .pdf and email it to zieres.christy@brevardschools.org

INSTRUCTIONS FOR CREATING AND PRINTING EFSC BOOKLISTS!

IMPORTANT: ALL BOOKS from the previous semester must be returned to the media center BEFORE new textbooks can be picked up.

TO ACCESS AND PRINTOUT REQUIRED TEXTBOOKS

1. Go to: <https://easternflorida.bncollege.com>
2. Place the cursor over TEXTBOOKS, a drop down menu will appear.
3. Select FIND TEXTBOOKS

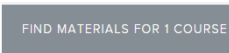
USE the information on your EFSC schedule to complete the following steps:

YOU MUST USE THE DROP DOWN MENUS TO COMPLETE EACH OF THE FOLLOWNG STEPS!

1. Select the campus you attend (Cocoa, Melbourne, etc..). If you are attending separate campuses, you will need to create separate booklists.
2. Select the term (Spring, Summer, Fall)
3. Select the DEPARTMENT
4. Select the COURSE NUMBER
5. Select the SECTION NUMBER

Department Course # Section #

CRN	COURS	COURSE TITLE
11230	SYG 2000 04C	Introduction to
11713	POS 2041 02C	American Nation
12897	ENC 1102 14C	Composition 2

1. **REPEAT** entering ALL courses
2. Click on 
3. Review for accuracy
4. Use CTRL P to print

MAKE SURE YOU DO NOT PUT BOOKS IN A CART!!

- ❖ The list will reflect both required and recommended. **The school board will only purchase the REQUIRED textbooks and access codes. ALL consumable materials, like workbooks, are the responsibility of the students to purchase.**

ONLY PRINT ONE COPY OF YOUR BOOKLIST.

ALL **BOOKS FROM PREVIOUS SEMESTER MUST BE RETURNED BEFORE NEW BOOKS CAN BE PICKED UP.**

IF YOU HAVE PRINTING ISSUES AT HOME, Ctrl + P, change to save as .pdf, save, email to Ms Zieres. ONLY if you have printing issues....