

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT  
JUNE 2020**

**ENROLLMENT**

Month	Head Start Enrollment	Funded Enrollment	Attendance
June 2019	<i>The program is not operational during the month of June.</i>		
July 2019	<i>The program is not operational during the month of July.</i>		
August 2019	624	624	80%
September 2019	624	624	85%
October 2019	624	624	92%
November 2019	624	624	90%
December 2019	624	624	85%
January 2020	624	624	85%
February 2020	624	624	89%
March 2020	624	624	85%
April 2020	624	624	
May 2020	624	624	

**TOTAL MEALS SERVED**

Month	Breakfasts	Lunches	Snacks
June 2019	<i>The program is not operational during the month of June.</i>		
July 2019	<i>The program is not operational during the month of July.</i>		
August 2019	4,946	4,853	5,167
September 2019	8,663	8,750	9,069
October 2019	11,294	11,314	11,832
November 2019	8,730	8,731	8,978
December 2019	7,700	7,776	8,025
January 2020	8,923	8,914	9,239
February 2020	10,167	10,204	10,835
March 2020	Due to COVID-19 this data was unavailable at the time of this report.		
April 2020			
May 2020			

**FISCAL YEAR 2020 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 3**

Cost Category	Amended Budget	Actuals		Balance of Grant Award*
		JUNE -20	YTD	
Payroll	\$3,189,358.35	\$369,152.67	\$3,126,235.89	\$63,122.46
Fringe	\$1,088,935.18	\$115,670.86	\$1,024,310.29	\$64,624.89
Supplies	\$83,683.29	\$16,095.83	\$54,886.46	\$28,796.83
Equipment	\$11,000.00	\$0.00	\$9,835.00	\$1,165.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$222,636.46	\$43,753.35	\$193,307.26	\$29,329.20
Other	\$194,131.72	\$28,957.31	\$123,576.44	\$70,555.28
Indirect Cost	\$226,796.00	\$27,677.04	\$215,426.19	\$11,369.81
TTA (includes Travel)	\$59,010.00	\$9,117.51	\$47,091.19	\$11,918.81
<b>Totals</b>	<b>\$5,075,551.00</b>	<b>\$610,424.57</b>	<b>\$4,794,668.72</b>	<b>\$280,882.28</b>

**\*NOTE: The column in the budget table for the “Balance of Grant Award” is not a final number. Liquidations are still in the process. The final “Balance of Grant Award” will not be available until 9/30/20.**

## **CONTENT AREA SPECIALIST REPORT: JUNE 2020**

### **EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING**

Leadership team members participated in professional development facilitated by an Early Childhood Consultant and began to develop the Practice Based Coaching Action Plan for the 2020-21 school year, to include developing the Needs Assessment. Addition projects include supporting staff in completing required literacy and language course work, planning for new teacher training, Tier 1 Checklist, and program planning related to early childhood development. *(Teaching & Learning Environment 1302.92, Training & Professional Development, 1302.103 Implementation of Program Performance Standards, 1302.32 Curricula)*

Head Start children had the opportunity to participate in Summer VPK and a Jump Start program. *(Teaching & Learning Environment 1302.92)*

### **EARLY CHILDHOOD HEALTH AND WELLNESS**

Head Start health services staff continue to support the Department of Health response to COVID-19 by providing information and resources to our community through the DOH call center. The health supervisor is providing support at the drive-thru testing set up by the health department. *(1302.42 Child Health Status and Care)*

### **PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)**

Family advocates continue to schedule eligibility meetings for the 2020/2021 school year. Applications are shared via email and the website. Guidelines issued by the CDC continue to be followed and eligibilities are conducted via remote platforms. *(ERSEA 1302.12)*

### **PROFESSIONAL DEVELOPMENT**

The assistant director worked with educational technology at the district level to develop appropriate ways to assure families receive support should a virtual platform be necessary for the school year 2020/2021. Input from Head Start teachers, parents and family advocates was collected so that the needs of families could be addressed in the best possible manner.

## INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START

[Head Start Transportation Services and Vehicles During the COVID-19 Pandemic](#). When making decisions about transporting children, programs should consult local health officials and other state and local authorities, to the extent feasible. These authorities can help assess the current level of mitigation needed based on levels of COVID-19 community transmission and the capacities of local public healthcare systems. Staff should take steps to ensure they mitigate the risk with respect to school buses and allowable alternate vehicles. The steps Head Start programs take to reduce risk should be the same whether the program is providing its own transportation or relying on contracted or school district-provided transportation.

Coronavirus disease 2019 (COVID-19) has deeply impacted Head Start and Early Head Start programs, enrolled children and families, and their communities. This section is regularly updated with [guidance and resources](#) from the Office of Head Start (OHS) to help all programs support staff, children, and families during this challenging time.