

Sunrise Elementary
School Advisory Council Meeting Minutes
Monday, September 23, 2019

Welcome

Jamie Romaine

Introductions and Attendance:

There were 14 people in attendance: Jamilyn Romaine, Janene Jost, Gary Voigt, Joanna Voigt, Kelly Kervin, Tim Olsen, Stephanie Dickens, Jackie Nieves, Rachel Robulock, Yenitza Cruz, Kimberly Ling, Christina Aquino, Kim Farley, and Nicole Cannon.

Mrs. Jost's Corner

20 Minutes

- SAC Meeting time
 - ✓ Mrs. Jost asked members if it would be acceptable with everyone to move our monthly meetings so that they start at 2:25 and end at 2:55. This is to help Mrs. Romaine and Mrs. Hamelin, who have to find coverage for their classes in order to attend. Everyone was fine with this decision.
 - ✓ Beginning with the October 7th meeting, we will begin at 2:25.
 - ✓ PTO meetings would then be from 3:00-3:25pm.
- Safety Voting and By-Laws
 - ✓ Mrs. Jost shared some information from her recent SAC training.
 - ✓ We are going to look over our By-Laws at our next meeting to see if we need to update and make any changes to them since they haven't been updated since 2012 (copies were given to each member to take home and review prior to October meeting).
 - ✓ We will be voting on Parent and Teacher members who will have voting rights. Anyone can attend a SAC meeting, but voting members have to be voted in.
 - ✓ A ballot will be going home for parents to vote for other parents who wish to participate in SAC and be voting members. Teachers/Employees voting will take place here at school.
 - ✓ SAC Funds – Schools sometimes are given money that can be used to implement the School Improvement Plan. More information will follow.
- School Improvement Plan input
 - ✓ Dr. Karen Ivory (Mrs. Jost's director) visited Sunrise recently and will be sharing feedback regarding our school and our SIP plan.
 - ✓ We have our SIP draft completed. A final copy will be submitted to the district for approval by the board. Once approved, it will be posted on our school webpage.
 - ✓ Sunrise has 3 subgroups that are underperforming according to ELA and Math FSA data (Students with Disabilities, English Language Learners, and African-American population). Our SIP goals will be focused on targeting these 3 subgroups.

- Other items after agenda is printed

- ✓ Mrs. Turco (ESE teacher in the VE K-2 Unit) resigned. We are currently trying to look for a teacher to take over her class.
- ✓ We are also interviewing for a 6th grade teacher to ensure we are adhering to class size.
- ✓ Safety Drills
 - Mrs. Jost addressed some concerns regarding social media posts from Sunrise parents regarding safety drills. We are required to have 1 drill per month (fire drill, shelter in place, lockdown). She is following what she is told to do.
 - Mrs. Kervin shared that her daughter was very frightened after our last lockdown drill. It was suggested that we have one of our school counselors available if a student is upset or needs to talk afterwards.
 - Mrs. Jost thought this was a good idea. Teachers will be informed that if they notice a student is having a difficult time (since drills are not announced), that they notify a counselor.

Questions/Comments

5 Minutes

- Mr. Olsen suggested having the Palm Bay Fire Department come talk to our faculty/staff regarding emergency situations.

Next Meeting: Monday, October 7, 2019 at 2:25pm



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